

Tarporley Parish Council Action List

Prepared – July 2021

Assets/Work Streams

Assets/Work Streams	Actions	Comments	Owner	Status
Allotments & Bowling Club	Awaiting final lease to be signed by Council	12 04 21 – TPC agreed lease. To be signed by Cllr GC & PT and Clerk 07 09 21 – Request meeting GB	Ann	On-going
	Draft Bowling Club lease for approval by PC & Club	03 02 21 – draft being reviewed by PT, GC. Ann TPC agreed lease. To be signed by Cllr GC & PT	Ann	Progressing
Branding & S106 Arts	S106 Arts Project	Progressing	Ann	
	Village Website	Contractor appointed. Two different designs have been drafted. Working group to decide on design and then website will be created.	Abbie	
Brook Road Playing Fields	Access road completion	Snagging list to CW&C	Ann	Completed
	Road direction signs	09 09 21 - Site visit to take place with Ian Lovatt	Ann	On-going
Car Parking	Business Case - NEED	GP, NT	Ann	Response to Robinsons Brewery required
	Scheme development	22 01 21 – Charnley meeting actions- G, PT, NT	Ann	Response to Robinsons Brewery required
	Parking Survey Post-Covid	AH, MR, AW	Abbie	
Cemetery	Boundary Fence	Dee Fencing undertake	Ann	Completed
	Wall	17 01 20 – appointed JS 29 07 21 – contacted JS	Ann	
Council website	Review & Amend	GP, NT, Ann		
Events	Big Weekend	Ongoing	Abbie	
Finance	Budget Review	Oct Meeting	Ann	
Milestone Adoption	Adopt Milestone		Ann	
Neighbourhood Plan Review	Next Meeting	Design Code – 08 09 21	Ann	
	Call for sites – Letters	Resend letters – 2 further responses.	Ann	
	Climate Project	GP		
	Identify landowners		Ann	Complete
Play Area	Next Meeting TBC	Survey printed and hand delivered w/c 31 08 21. Online survey now available. Dead line for comments, 10 09 21	Abbie Ann	
PROW ¹	Gravel FP 12	Gravel paid for held at TG		

¹ Public Rights of Way

	FP17 Diversion - floods		Ann	
	FP11 Surfacing	Quote received. 14 04 21 email sent to Heathfield Management Company re: contribution. 19 04 21 Heathfield Management Company offered £500 towards cost. 29 05 21 Email sent to working group re: new path. Support for proposed new path.	Abbie	SEPT AGENDA
Risk Management	- Inc RBL, WC - Review Chestnut Tree insurance cover	GC, CH, MR		Require General RA for 01 04 21
Storage Facility	Council approve and sign transfer			Complete
	Works Started			Complete

Future Projects for Work streams for Consideration

Phone Kiosk	To agree future use
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Meeting Actions – May Meeting 2021

Actions	Comments	Owner	Status
Burton Square land ownership	<i>Gas Co or CW&C</i> 30 04 21 – emailed cadnet – not theirs.	Ann	
Defibrillator Brook Road	25 05 21 <i>Payment made for Defib.</i> 02 06 21 Payment made for service agreement	Ann	Complete
CCTV	19 04 21 <i>email sent to TY & LM</i> 30 07 21 Letter sent	Ann	Awaiting Response

Faults Reported

Date	Fault	Reference
01 03 21	Poppy Lane footpath tree – mouldy and leaking water Also emailed to tree officer, WVHT, PROW	HW311902236
16 03 21	Reported kerb outside Chestnut Café. CWAC confirmed it was not actionable.	HW316663480